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# GOVT. COLLEGE BHARMOUR

## Key Highlights

- New Building
- Qualified Faculty
- Smart Classrooms
- Co-curricular activities
- Fully Automated Library & more....

**\*NOW OPEN**  
**College**  
**ADMISSION**

**FOR BA, B.Com & B.Sc (Non Medical)**

**3rd JUNE - 15th JULY, 2024**



**APPLY ONLINE**

**<https://gcbharmour.highaltdeducation.in/>**

**Contact: 9418122414, 01895-225280**

**Email ID: [principalgcbharmour@gmail.com](mailto:principalgcbharmour@gmail.com)**

FOR MORE INFO VISIT COLLEGE WEBSITE

**<http://govtcollegebharmour.edu.in/>**



Govt. College Bharmour, Near Helipad, Bharmour, Distt. Chamba, Himachal Pradesh

## Message from the Principal



Dear Students, Parents, and Teachers

With immense pride and joy, I welcome you all to Govt. College Bharmour where education goes beyond the classroom and every student is encouraged to reach their full potential. At Govt. College Bharmour, we believe that education is a holistic journey, fostering academic excellence, personal growth, and social responsibility. Our dedicated team of educators is committed to creating a nurturing and stimulating environment where students are inspired to explore, learn, and excel.

Govt. College Bharmour was established in the year 2005. It is in its initial state of growth. We have more than 75% girls' student who are economically marginalized. They would not have continue their education without this college. Many students have excel in their life. Two of our students are working as Assistant professors in Hindi and Political science in our college.

We pride ourselves on our diverse and inclusive community, where each student is valued and respected. Our comprehensive curriculum is designed to challenge and engage students, preparing them for the dynamic and interconnected world of the 21st century. From advanced academic programs to a rich array of extracurricular activities, we offer opportunities that cater to a wide range of interests and talents.

Our state-of-the-art facilities provide the perfect setting for innovative learning and development. We continuously strive to integrate the latest technology and teaching methods to ensure our students receive a contemporary and relevant education. It is my first college as principal. I will made my best efforts to provide inclusive environment to the students and faculty.

Warm regards,  
Dr Hemant Pal

Principal  
Govt. College Bharmour

### **Admission Schedule for Session 2024-25**

❖ Submission of the online admission form	03-06-2024 to 15-07-2024
❖ Pre-admission Counselling of students	03-06-2024 to 15-07-2024
❖ Display of 1 <sup>st</sup> year merit list (UG 1 <sup>st</sup> Year)	16-07-2025 up to 1 P.M.
❖ Fees to be deposited	16-07-2024 to 19-07-2024
❖ Display of 2 <sup>nd</sup> Merit List	20-07-2024 up to 11 A.M.
❖ Fees to be deposited	20-07-2024 up to 5 P.M.
❖ Orientation of 1 <sup>st</sup> year students	22-07-2024
❖ Admission of 2 <sup>nd</sup> year and 3 <sup>rd</sup> year students (On roll on basis)	06-06-2024 to 15-07-2024
❖ Fees to be deposited	06-06-2024 to 19-07-2024
❖ Post Admission Counselling	20-07-2024, 22-07-2024

There will be no admission after last date as per Hon'ble High Court decision and Ordinances of Himachal Pradesh University/Sardar Patel University.

**New Candidates must register with the Online Admission Portal at <https://gcbharmour.hightheducation.in/>. All candidates must apply before Last Date.** Before applying candidate must have following document/particulars handy:

1. An active E-Mail ID and a valid Mobile number.
2. E-mail ID and Mobile number must belong to the candidate himself/herself or someone in the family. DO NOT fill in friend's or Cyber CAFÉ's Email ID and Mobile number.
3. Email ID is necessary to activate candidate's registration. The system permits an email ID to be registered only once.
4. Aadhaar number.
5. Recent passport size photograph and signature.
6. Detailed Marks Card of previous passed examination.
7. Candidates wishing to apply for Reservation must have a valid supporting document.
8. Please keep your email ID and mobile number active, at least until the admission process is complete, as all communication will be sent through E-mail/SMS. It is advised to regularly check email, SMS and visit College website for latest updates over admission process.

## Documents Required for Online Admission

1. Scanned/soft copies of all original Board certificates from matric onwards.
2. Recent soft copy of passport size photograph. Size of the photograph (passport size) should not exceed 50 KB. (Ht. X Wd. = 4.5 X 3.5 cm)
3. Scanned Signature.
4. Scanned copy of character certificate from the head of institution last attended (for candidates applying for admission in first year or migrating students). The original character certificate to be submitted in the college.  
In case of student who has discontinued his/her studies for one or more year the character certificate must be supplemented by another character certificate obtained from Class I Gazetted Officer or the Panchayat Pradhan of the village/illaka concerned.  
**Note:** The character certificate must not have been issued more than six months prior to the date of admission.
5. Students with a gap of one year or more have to upload scanned copy of a declaration stating gap & reasons thereof.
6. Scanned/soft copies of SC/ST/OBC/EWS certificate for those seeking relaxation or weightage.
7. Scanned/soft copies of IRDP, NCC, NSS, Sports, Cultural Quota, physically handicapped certificates for those seeking relaxation or weightage.
8. The candidates from other Boards/University, must submit in the College:
  - a. Eligibility certificate from H.P. Board/University showing equivalence.
  - b. Migration Certificate.
9. All girl candidates have to upload scanned/soft copy of Bonafide Himachali Certificate for getting Exemption from Tuition fee.



## 1. INTRODUCTION OF THE COLLEGE

Govt. College Bharmour was established in 2005 vide Government Notification No. EDN-A Kha (16) dated 03.08.2005. The College offers undergraduate programmes, namely Bachelor of Arts and Bachelor of Commerce, and is affiliated to Sardar Patel University, Mandi and serves as an examination center for the University.

The College is situated near the renowned Chaurasi (84) temple complex in Bharmour town – a historically significant and picturesque valley of Chamba District in Himachal Pradesh. Surrounded by a panorama of snow-capped mountains, and flanked by the Budhil River, Bharmour derives its name from the historic Brahmapur Kindgom, and served as its capital before the administration was shifted to Chamba.

The College is currently running in SADA & DAV Halls, and Govt. Boy's and Girl's Senior Secondary Schools in Bharmour. The College building is under construction near Helipad and most likely be ready in this academic session.



## 2. TEACHING AND NON-TEACHING FACULTY

<b>PRINCIPAL</b>		
Dr. Hemant Pal	(Ph. D. in Physics, B.Ed. NET, SET)	
<b>TEACHING FACULTY</b>		
<b>DEPARTMENT OF COMMERCE</b>		
Dr. Sudhir Kumar Saklani	Assistant Professor	M.Com, NET, SET, Ph.D
Prof. Sugreev Kumar	Assistant Professor	M.Com, M.Phil, SET, NET-JRF
<b>DEPARTMENT OF ENGLISH</b>		
Prof. Swaroop Kumar	Assistant Professor	M.A., M.Phil, NET
<b>DEPARTMENT OF HISTORY</b>		
Dr. Rajinder Singh	Assistant Professor	M.A., M.Phil, NET, Ph.D
<b>DEPARTMENT OF ECONOMICS</b>		
Prof. Vishal Aheer	Assistant Professor	M.A. SET, NET
<b>DEPARTMENT OF GEOGRAPHY</b>		
Prof. Thuktan Funchok	Assistant Professor	M.A. SET, NET
<b>DEPARTMENT OF HINDI</b>		
Prof. Vivek Kumar	Assistant Professor	M.A., M.Phil, SET, NET
<b>DEPARTMENT OF MATHEMATICS</b>		
Dr. Arvind Kumar Verma	Assistant Professor	M.Sc., Ph.D, NET
<b>DEPARTMENT OF POLITICAL SCIENCE</b>		
Prof. Naresh Kumar	Assistant Professor	M.A. SET, NET
<b>DEPARTMENT OF SANSKRIT</b>		
Dr. Krishan Murari Pandey	Assistant Professor	M.A. Ph.D, NET
<b>DEPARTMENT OF PHYSICS</b>		
Prof. Rahul Kumar	Assistant Professor	M.Sc. SET, NET-JRF
<b>DEPARTMENT OF CHEMISTRY</b>		
VACANT-01	Assistant Professor	
<b>DEPARTMENT OF BOTANY</b>		
VACANT-01	Assistant Professor	
<b>DEPARTMENT OF ZOOLOGY</b>		
VACANT-01	Assistant Professor	
<b>DEPARTMENT OF MUSIC (Instrumental)</b>		
VACANT-01	Assistant Professor	
VACANT-01	Tabla Vaadak	



<b>ADMINISTRATIVE STAFF</b>		
VACANT-01	Office Superintendent	
VACANT-01	Senior Assistant	
Sh. Kashmir Singh	Clerk	10+2
VACANT-01	Store Keeper	
<b>LABORATORY STAFF</b>		
Sh. Shiv Kumar	JLA (Junior Lecturer Assistant)	10+2
Vacant -01	JLA (Junior Lecturer Assistant)	
Vacant-02	LA (Laboratory Attendant)	
<b>LIBRARY</b>		
Sh. Ajit Kumar	Assistant Librarian	M.Lib & Inf. Sci., NET, DCA
Sh. Anand Sagar	Assistant Librarian	B.A., B.Lib.
VACANT-01	Library Attendant	
<b>OFFICE STAFF</b>		
Smt. Cheeno Devi	Peon	
Miss. Rekha Devi	Peon	
Smt. Kubja Devi	Peon	
Smt. Indira Devi	Peon	
Sh. Raj Kumar	Peon	

### 3. ADMISSION & ADMINISTRATIVE COMMITTEES

<b>Counselling Committees*</b>	
<b>B.A. 1<sup>st</sup> Year</b>	
Prof. Swaroop Kumar	Convener
Prof. Naresh Kumar	Member
Prof. Thuktan Funchok	Member
Dr. Arvind Kumar Verma	Member
<b>B.A. 2<sup>nd</sup> Year</b>	
Dr. Rajinder Singh	Convener
Prof. Vivek Kumar	Member
<b>B.A. 3<sup>rd</sup> Year</b>	
Prof. Vishal Kumar	Convener
Dr. K.M. Pandey	Member
<b>B.Com</b>	
Dr. Sudhir Kumar Saklani	Convener
Prof. Sugreev Kumar	Member
<b>B.Sc.</b>	
Dr. Arvind Kumar Verma	Convener
Prof. Rahul Kumar	Member

\* These committees will be responsible for checking the minimum eligibility conditions of the applicant(s) and recommending the final admission of the students.

<b>Online Admission Portal Management Committee</b>	
Dr. Sudhir Kumar Saklani	Convener
Sh Ajit Kumar	Member
Prof. Rahul Kumar	Member
Prof. Thuktan Funchok	Member
<b>Prospectus Committee</b>	
Prof. Swaroop Kumar	Convener
Dr. Sudhir Kumar Saklani	Member
Sh. Ajit Kumar	Member
Prof. Thuktan Funchok	Member
<b>College and CSCA Advisory Committee</b>	
Prof. Swaroop Kumar	Convener
Dr. Rajinder Singh	Member
Dr. Sudhir Saklani	Member
<b>Anti-Ragging cum Discipline Committee</b>	
Prof. Swaroop Kumar	Convener
Dr. K.M. Pandey	Member
Prof. Vivek Kumar	Member
<b>Career Counselling &amp; Placement Cell</b>	
Dr. Sudhir Kumar Saklani	Convener
Prof. Vishal Kumar	Member
Prof. Arvind Kumar Verma	Member
Dr. K.M. Pandey	Member
<b>IQAC (Internal Quality Assurance Cell)</b>	
Dr. Hemant Pal	Chairman/Principal
Dr. Rajinder Singh	Coordinator
Dr. Arvind Kumar Verma	NAAC coordinator
Prof. Vishal Aheer	Member
Dr. K.M. Pandey	Member
PTA President	Member
CSCA President	Member
<b>Sexual Harassment Redressal Committee (SHRC) cum Grievance Redressal Cell (GRC)</b>	
Prof. Sugreev Kumar	Convener
Mrs. Reeta Bhatt	Member
Prof. Naresh Kumar	Member
Smt. Kubja Devi	Member
<b>Cultural Committee</b>	
Prof. Naresh Kumar	Convener
Prof. Vivek Kumar	Member
Prof. Vishal Aheer	Member
<b>College Magazine Committee</b>	
Prof. Swaroop Kumar	Chief Editor/Editor English Section
Prof. Vivek Kumar	Hindi Section
Prof. Naresh Kumar	Gadyali Section
Dr. K.M. Pandey	Sanskrit Section

<b>Local Purchase Committee</b>	
Prof. Swaroop Kumar	Convener
Prof. Rahul Kumar	Member
Prof. Naresh Kumar	Member
<b>House Examination Committee</b>	
Dr. Rajinder Singh	Convener
Prof. Naresh kumar	Member
Prof. Vivek Kumar	Member
<b>Library Committee</b>	
Sh. Ajit Kumar	Convener
Sh. Anand Sagar	Member
Prof. Naresh Kumar	Member
<b>College Website Management committee</b>	
Prof. Rahul Kumar	Convener
Sh. Ajit Kumar	Member
Sh. Kashmir Singh	Member
<b>RUSA/PM USHA Committee</b>	
Prof. Swaroop Kumar	Convener
Prof. Thuktan Funchok	Member
Prof. Sugreev Kumar	Member
<b>Scholarship Committee</b>	
Dr. Sudhir Kumar Saklani	Convener
Dr. Arvind Kumar Verma	Member
<b>Time Table Committee</b>	
Prof. Rahul Kumar	Convener
Prof. Vivek Kumar	Member
Prof. Sugreev Kumar	Member
<b>Nodal Officers</b>	
NEP Coordinator	Prof. Swaroop Kumar
College Bursar	Dr. Rajinder Singh
NSS Programme officer	Dr. Sudhir Kumar Saklani
Eco Budhil Club	Prof. Naresh Kumar
AISHE	Dr. Rajinder Singh
Red Ribbon Club and Red Cross Society	Prof. Vishal Aheer
Road Safety Club	Dr. K.M. Pandey
Sports Incharge	Sh. Ajit kumar

## **4. GUIDELINES FOR ADMISSION**

### **4.1 GENERAL ADMISSION RULES**

1. Admission will be made on the recommendation of the Admission Committee.
2. Admission will be strictly on fulfillment of eligibility conditions.
3. All admissions will be provisional subject to the approval of Himachal Pradesh University, Shimla/ Sardar Patel University, Mandi.
4. All terms and conditions of admission and fee structure can be changed or modified as per the directions of Himachal Pradesh University, Shimla/ Sardar Patel University, Mandi and the Govt. of Himachal Pradesh.
5. Applicant must upload scanned original certificates on admission portal.
6. Applicant having a gap of one or more years in their studies will have to accept an undertaking.
7. Every student seeking admission in any class will be required to pay Rs. 500/- per annum towards PTA fund. Fees and funds once deposited will not be refunded.
8. Girl students seeking admission in any class must upload scanned/soft copy of H.P. Bonafide certificate to avail concessional fees (Tuition Fee Only).
9. Students seeking exemption from Fee for disability must upload scanned/soft copy of 40% disability certificate.
10. The admission of a student who is seeking admission to Three Years Degree Course (TDC) II or TDC III on the basis of educational qualifications acquired from the University other than the Himachal Pradesh University, Shimla/ Sardar Patel University, Mandi shall be regularized on the basis of equivalence of syllabi as and when decided by the Himachal Pradesh University, Shimla/ Sardar Patel University, Mandi.
11. Candidates coming from school of education Board/University other than HP Board of School Education/ Himachal Pradesh University, Shimla/ Sardar Patel University, Mandi must submit copy of migration certificate in the college.
12. Admission of a student is liable to be cancelled in case he/she furnishes incomplete/ wrong/ false information or in case of concealment of facts. Disciplinary action will also be taken against such a candidate.
13. A student who has been expelled or rusticated shall not be admitted to any course of study without the prior approval of the Vice-Chancellor.
14. Students passed after re-valuation shall not be considered for admission/promotion to the higher class after the expiry of the scheduled date of admission as per the rule framed under Ordinance 6.70(e) H.P.U. vide letter No. 4-19 2003-H.P.U. (Acad) dated 24<sup>th</sup> January 2003.

## 4.2 ADMISSION PROCEDURE

1. This year, the admission is through online mode. Interested candidate are advised to apply for admission through the admission portal available at: <https://gcbharmour.highaltdeducation.in/>.
2. In case a candidate is using the website/admission portal for first time and do not have a Login ID and password click on “Click here to register (new user)” to register on admission portal by filling his/her name, email ID, phone number and by creating & confirming a password. On clicking REGISTER button, candidate will receive an activation email.
3. Applicant(s) must verify the email before logging in. It is a onetime process. Verification mail may reflect in inbox or spam folder of the email account holder.
4. Candidate will be able to login to the admission portal by using these credentials in all future visits to the admission portal. The online application form is to be filled up by the applicant carefully after reading all rules, eligibility conditions.
5. After filling login-password, click on LOG-IN. He/she will be redirected to dashboard page, from where he/ she can apply for the relevant course.
6. Applicant(s) need to click on ‘Click Here to Apply’ link, to apply for the Course.
7. You will be on a screen to fill application form.

Various columns and dropdowns will appear on screen and candidate will have to fill or choose as applicable in his/her case and complete all the information and then click on SAVE AND NEXT. Candidate will also be required to upload his/her photograph, signature and documents. All data will be saved against candidate’s registered ID. Candidate will be able to view and can modify the information, if final form is not submitted.

8. Before final submission, candidates are advised to purview the form, and if it is complete, Click on SUBMIT AND PAY PROSPECTUS PAYMENT  
On completion of application form, student will have option to make the payment of Rs 50/- online using debit card, credit card, net banking. A receipt will be generated after payment has been successfully made online.
9. After online submission of admission form, candidates have to appear before the Admission Committee along with all original documents on the specified date & time of counseling.
10. College authorities will scrutinize/verify the uploaded documents to confirm that there is no shortcoming or deficiency in the application form. On any deficiency, a SMS/email will be sent on candidate’s number/email ID.
11. On satisfaction of college authorities, admission will be granted subject to eligibility and availability of seats, a confirmation SMS/email will be sent on candidate’s number/email ID.
12. The candidate will be required to deposit the fee ONLINE. After deposition of fee, the candidate has to take the printout of application form for onward submission in the College along with photocopies of documents.
13. In case the student fails to deposit his/her fee online before due date, the seat will be offered to the next eligible candidate.

14. Student will get information, like roll no., time-table etc. through SMS/email, and from College Notice Board.

#### **4.3 ELIGIBILITY CONDITIONS**

A pass in the Senior Secondary (+2) Examination or an examination equivalent thereto of a Board/University established by law in India with pass in four written subjects (including English).

**Bachelor of Arts (BA):** At least 33% marks.

- The student who wishes to take Mathematics as Core/Minor subject must have read Mathematics at 10+2 level.

**Bachelor of Commerce (B.Com):** At least 40% marks (for girls 33%).

- The Minimum Eligibility for Non-Commerce Students shall be 45% marks in +2 examination (Only those students who have opted either Mathematics or Economics in +2).

**Bachelor of Science (B.Sc. Non-Medical):** At least 40% marks (for girls 45%).

- The students who seek to take admission in B.Sc. Non-Medical must pass in four written subjects including Physics, Chemistry, Biology and Mathematics.

#### **Important:**

- Applicant who has passed the qualifying examination with commerce stream shall be given preference in admission to B.Com Programme.
- Applicant must not be more than 23 years of age (25 years for girl applicant, 26 years for SC and ST applicant and 28 years for physically handicapped applicant) on 1<sup>st</sup> July of the corresponding year. The Vice-Chancellor, Himachal Pradesh University, Shimla/ Sardar Patel University, Mandi shall have the power to permit age relaxation up to a maximum period of 6 months.
- Applicant can seek admission to the first year of the course(s) only if he has English as one of the compulsory subjects in the 10+2 examination.
- Students having compartment in 10+2 will not be considered for admission in BA/B.Com / Bsc. Non- Medical 1<sup>st</sup> year.

### **5. OUTLINES OF UGC CHOICE BASED CREDIT SYSTEM**

**1. Core Course** (12 papers for regular courses): The Papers under this category are going to be taught uniformly across all universities with 30% deviation proposed in the draft. The purpose of fixing core papers is to ensure that all the institutions follow a minimum common curriculum so that each institution/University adheres to common minimum standard. Also the course designed for papers under this category aim to cover the basics that a student is expected to imbibe in that particular discipline. A course, which should compulsorily be studied by a candidate as a core requirement is termed as a Core course.

**2. Elective Course:** Generally a course which can be chosen from a pool of courses and which may be very specific or specialized or advanced or supportive to the

discipline/subject of study or which provides an extended scope or which enables an exposure to some other discipline/ subject/ domain or nurtures the candidate's proficiency/skill is called an Elective Course.

### **2.1 Discipline Specific Elective (DSE) Course** (4 papers for regular courses)

Elective courses offered under the main discipline/subject of study are referred to as Discipline Specific Elective. The list provided under this category are suggestive in nature and each university has complete freedom to suggest its own papers under this category based on their experience, specialization, requirements, scope and need.

The University/Institute may also offer discipline related Elective courses of interdisciplinary nature (to be offered by main discipline/subject of study).

**2.2 Dissertation/Project\*:** An elective course designed to acquire special/advanced knowledge, such as supplement study/support study to a project work, and a candidate studies such a course on his own with an advisory support by a teacher/faculty member is called dissertation/project.

**2.3 Generic Elective (GE) Course** (2 each for B.A./B.Com. regular courses) : An elective course chosen from an unrelated discipline/subject, with an intention to seek exposure beyond discipline(s) of choice is called a Generic Elective. The purpose of this category of papers is to offer the students the option to explore discipline of interest beyond the choices they make in Core and Discipline Specific Elective papers. The list provided under this category is suggestive in nature and each university has complete freedom to suggest its own papers under this category based on its expertise, specialization, requirements, scope and need.

**P.S.:** A core course offered in a discipline/ subject may be treated as an elective by other discipline/subject and *vice versa* and such electives may also be referred to as Generic Elective.

**3. Ability Enhancement Course (AEC):** The Ability Enhancement (AE) Courses may be of two kinds: Ability Enhancement Compulsory Courses (AECC) and Skill Enhancement Courses (SEC). "AECC" courses are the courses based upon the content that leads to Knowledge enhancement. These are mandatory for all disciplines. "SEC" courses are value-based and skill-based and are aimed at providing hands-on-training, competencies, skills, etc.

**3.1 Ability Enhancement Compulsory Courses (AECC):** (2 papers for regular courses)

i) Environmental Science

ii) English Communication/ Hindi Communication/MIL/Communication.

**3.2 Skill Enhancement Courses (SEC)** (4 papers for regular courses): These courses may be chosen from a pool of courses designed to provide value-based and/or skill-based knowledge and should contain both theory and lab/ hands-on/training/field work. The main purpose of these courses is to provide students life-skills in hands-on mode so as to increase their employability. The list provided under this category is suggestive in nature and each university has complete freedom to suggest its own

papers under this category based on its expertise, specialization, requirements, scope and need.

**4. Practical/tutorials** (One each with every core and discipline/generic specific elective paper): The list of practicals provided is suggestive in nature and each university has the freedom to add/subtract/edit practicals from the list depending on their faculty and infrastructure available. Addition will however be of similar nature.

**SCHEME FOR CHOICE BASED CREDIT SYSTEM IN B.A./ B.COM/B.Sc.**

	<b>Core Course (12)</b>	<b>Ability Enhancement Compulsory Course (AECC) (2)</b>	<b>Skill Enhancement Course (SEC) (2)</b>	<b>Discipline Specific Elective DSE (4)</b>	<b>Generic Elective GE(2)</b>
<b>1st Year</b>	<ul style="list-style-type: none"> <li>• English MIL -1</li> <li>• DSC-I A</li> <li>• DSC-2 A</li> <li>• Hindi MIL -1</li> <li>• DSC-1 B</li> <li>• DSC-2 B</li> </ul>	<ul style="list-style-type: none"> <li>• AECC-1</li> <li>• AECC-2</li> </ul> <p align="center"><b>English</b> <b>OR</b> <b>Hindi</b></p>			
<b>2nd Year</b>	<ul style="list-style-type: none"> <li>• English MIL -2</li> <li>• DSC-I C</li> <li>• DSC-2 C</li> <li>• Hindi/ MIL/2</li> <li>• DSC-1 D</li> <li>• DSC-2 D</li> </ul>		<ul style="list-style-type: none"> <li>• SEC-1</li> <li>• SEC-2</li> </ul>		
<b>3rd Year</b>			<ul style="list-style-type: none"> <li>• SEC-3</li> <li>• SEC-4</li> </ul>	<ul style="list-style-type: none"> <li>• DSE-1A</li> <li>• DSE-2A</li> <li>• DSE-1B</li> <li>• DSE-2B</li> </ul>	<ul style="list-style-type: none"> <li>• GE-1</li> <li>• GE-2</li> </ul>

**5.1 Annual System**

An academic year comprising of 180 working days. With six working days in a week this would mean that each academic year will be having  $180/6=30$  teaching/working weeks. Considering that each teaching day has 5 teaching/working hours, a teaching week would have  $5 \times 6=30$  working/teaching hours and each academic year will have  $30 \times 30=900$  teaching hours available for each student.

A candidate has to opt for eight (8) subjects, to be studied throughout the year. In order to be promoted to next year of the course, it is compulsory to pass in minimum six (06) subjects with 35% marks in term end/Internal assessment, with 40% in aggregate, is the basic condition to be declared passed in the subject.



## 5.2 Credits

The term 'credit' refers to the weight age given to a course, usually in terms of the Number of instructional hours per week assigned to it. This explains why they are usually called credit hours. The credits also determine the volume contents and delivery of programme such as lectures, tutorials, practical, assignments etc.

For the purpose of credit determination, instruction is divided into three components:-

### (a) Lectures (L):

Classroom lectures of one hour duration.

### (b) Tutorials (T):

Special, elaborate instructions on specific topics (from Lectures) of one hour duration.

### (c) Practical (P) :

Laboratory or field exercises in which the student has to perform experiments or other practical work of two hour duration.

Each one of these components is considered as equal to one credit. One lecture (L) as well as one Tutorial (T) of one hour a week is considered as one credit, whereas one Practical (P) of two hours a week is considered as one credit. The total weightage given to a course in terms of credits will be equal to L+T+P, where L is the number of one hour Tutorials per week, and P is the number of two hour Practicals per week. This can be written in symbols as:  $C=L+T+P$ . Where, C is the credit weight age for a particular course.

The total minimum credits required for an under graduate degree programme is one hundred thirty two.

## 6. BASIC STRUCTURE: DISTRIBUTION OF COURSES

1	<b>Ability-Enhancement Compulsory Course (AECC)</b>	2 Papers of 4 Credit Hrs. each (Total Credit Hrs. 4X2)	8
2	<b>Skill-Enhancement Elective Course (SEC)</b>	4 Papers of 4 Credit Hrs. each (Total Credit Hrs. 4X4)	16
3	<b>Core Course</b>	12 Papers of 6 Credit Hrs. each (Total Credit Hrs. 12X6) (5 Lectures and 1 Tutorial)	72
4	<b>Discipline Specific Elective (DSE)</b>	4 Papers of 6 Credit Hrs. each (Total Credit Hrs. 3X6) (5 Lectures and 1 Tutorial)	24
5	<b>Generic Elective (GE)</b>	2 Papers of 6 Credit Hrs. each (Total Credit Hrs. 3X6) (5 Lectures and 1 Tutorial)	12
	<b>Total Credit Hours</b>		<b>132</b>

### 6.1 Programme Structure: B. Com

Course Code	Course Title	Course Type
<b>1<sup>st</sup> Year</b>		
ENVS2AECC02	Environmental Studies	Ability-Enhancement Compulsory Course (AECC)-1
BC 1.1	Financial Accounting	Core Course C-1
BC 1.2	Business Organisation and Management	Core Course C-2
ENGCE101	English-1	Core Course C-3
ENGAECC104	Writing Skills	Ability-Enhancement Compulsory Course (AECC)-2
BC 1.3	Business Law	Core Course C-4
BC 1.4	Business Statistics and Mathematics	Core Course C-5
HIND101	Prayojanmoolak Hindi	Core Course C-6
<b>2<sup>nd</sup> Year</b>		
BC 2.1	Company Law	Core Course C-7
BC 2.2	Income Tax Law and Practice	Core Course C-8
ENGCE201	English-2	Core Course C-9
BC 2.3	Computer Applications in Business	Skill-Enhancement Elective Course (SEC)-1
HIND201	Anivarya Hindi 'Rachna Punj'	Core Course C-10
BC 2.4	Corporate Accounting	Core Course C-11
BC 2.5	Cost Accounting	Core Course C-12
BC 2.6	E-Commerce	Skill-Enhancement Elective Course (SEC)-2
<b>3<sup>rd</sup> Year</b>		
BC 3.1(c)	Fundamentals of Financial Management	Discipline Specific Elective (DSE)-1
BC 3.2(a)	Corporate Governance and Auditing	Discipline Specific Elective (DSE)-2
BC 3.3	Entrepreneurship	Skill-Enhancement Elective Course (SEC)-3
ECONA 313	Economy of Himachal Pradesh	Generic Elective (GE)-1
BC 3.5(c)	Management Accounting	Discipline Specific Elective (DSE)-3
BC 3.6(c)	Fundamentals of Investment	Discipline Specific Elective (DSE)-4
BC 3.7	Personal Selling & Salesmanship	Skill-Enhancement Elective Course (SEC)-4
ECONA 314	Indian Economy	Generic Elective (GE)-2

**6.2 Subject Combinations for B.A.  
B.A. 1<sup>st</sup> Year**

<b>S. No.</b>	<b>Core Courses (6*2 credit )</b> <b>Discipline Specific Course</b> <b>DSC-1A</b> <b>DSC -1B</b>	<b>Core Elective (6*2 credit)</b> <b>(Any One)</b> <b>DSC-2A</b> <b>DSC-2B</b>	<b>Compulsory 1</b> <b>Compulsory 2</b> <b>(6*2 credit)</b>	<b>Ability-Enhancement Compulsory Course (4*2 credit )</b> <b>AECC 1</b> <b>AECC 2</b>
1.	English	I. Economics II. Geography III. Political Science IV. Mathematics	I. English II. Hindi	I. Environment Science II. English/Sanskrit
2.	Economics	I. English II. Geography III. Mathematics IV. Political Science	I. English II. Hindi	I. Environment Science II. English/ Sanskrit
3.	Geography	I. Economics II. History III. Mathematics IV. Political Science	I. English II. Hindi	I. Environment Science II. English/ Sanskrit
4.	Hindi	I. Geography II. History III. Political Science IV. Sanskrit	I. English II. Hindi	I. Environment Science II. English/ Sanskrit
5.	History	I. Economics II. Hindi III. Political Science IV. Sanskrit	I. English II. Hindi	I. Environment Science II. English/ Sanskrit
6.	Mathematics	I. Economics II. English III. Geography IV. Hindi	I. English II. Hindi	I. Environment Science II. English/ Sanskrit
7.	Political Science	I. Economics II. Geography III. Hindi IV. History	I. English II. Hindi	I. Environment Science II. English/ Sanskrit
8.	Sanskrit	I. Geography II. Hindi III. History IV. Political Science	I. English II. Hindi	I. Environment Science II. English/ Sanskrit

**B.A. 2<sup>nd</sup> Year**

<b>S. No.</b>	<b>Core Courses (6*2 credit ) DSC-1C DSC -1D</b>	<b>Core Elective (6*2 credit) (Any One) DSC-2C DSC-2D</b>	<b>Compulsory 3 Compulsory 4 (6*2 credit)</b>	<b>Skill Enhancement Course (4*2 credit) SEC 1 SEC 2</b>
1.	English	I. Economics II. Geography III. Mathematics IV. Political Science	I. Hindi II. English	English
2.	Economics	I. English II. Geography III. History IV. Mathematics V. Political Science	I. Hindi II. English	Economics
3.	Geography	I. Economics II. History III. Mathematics IV. Political Science	I. Hindi II. English	Geography
4.	Hindi	I. Geography II. History III. Political Science	I. Hindi II. English	Hindi
5.	History	I. Economics II. Geography III. Hindi IV. Political Science	I. Hindi II. English	History
6.	Mathematics	I. Economics II. English III. Geography IV. Hindi	I. Hindi II. English	Mathematics
7.	Political Science	I. Economics II. Geography III. Hindi IV. History	I. Hindi II. English	Political Science

**B.A. 3<sup>rd</sup> Year**

<b>S. No.</b>	<b>Core Courses (6*2 credit ) Discipline Specific Elective Course DSE-1A DSE -1B</b>	<b>Core Elective (6*2 credit) (Any One) DSE-2A DSE-2B</b>	<b>SEC 3 SEC 4 (4*2 credit)</b>	<b>Generic Elective (6*2 credit) GE 1 GE 2</b>
1.	English	I. Economics II. Geography III. Political Science	English	I. Economics II. History III. Political Science
2.	Economics	I. Geography II. Mathematics III. Political Science	Economics	I. Geography II. History III. Political Science
3.	Geography	I. Economics II. History III. Mathematics	Geography	I. Economics II. History III. Political Science
4.	Hindi	I. Geography II. History III. Political Science	Hindi	I. Economics II. Political Science III. History
5.	History	I. Economics II. Hindi III. Political Science	History	I. Geography II. Political Science
6.	Political Science	I. Economics II. Hindi III. History	Political Science	I. Economics II. Geography III. History

### B.Sc. 1<sup>st</sup> Year (Non-Medical)

S. No.	Core Courses (6*2 credit ) DSC-1A DSC -1B	Core Courses (6*2 credit) DSC-2A DSC-2B	Core Courses (6*2 credit) DSC-3A DSC-3B	Ability-Enhancement Compulsory Course (4*2 credit) AECC 1 AECC 2
1.	Physics	Chemistry	Mathematics	I. Environment Science II. English
2.	Mathematics	Chemistry	Physics	I. Environment Science II. English
3.	Chemistry	Mathematics	Physics	I. Environment Science II. English



### 6.3 Programme Structure:

#### B.A. First Year

Course	ENGLISH	HINDI	Sanskrit	ECONOMICS	POLITICAL SCIENCE	HISTORY	GEOGRAPHY	MATHEMATICS
DSC1-A	English Literature-1 (ENGDSC102)	Hindi Sahitya Ka Itihaas (HIND102)	Sanskrit Kavya (SKT-DSC-101)	Principles of Micro Economics-I (ECONA101)	Introduction to Political Theory (POLS101)	History of India from the earliest Times upto c. 300 CE (HIST(A)101)	Physical Geography (GEOGP101CC)	Differential Calculus (MATH 101TH)
DSC2-A								
AECC -1	Environment Science (ENVS2AECC02)							
Compulsory-1	English-1 (ENGCE101)							
DSC1-B	English Literature-2 (ENGDSC103)	Madhyakalin Hindi Kavita (HIND103)	Sanskrit Gadya Kavya (SKT-DSC-102)	Principles of Micro Economics-II (ECONA102)	Indian Government and Politics (POLS102)	History of India c. 300-1206 (HIST(A)102)	General Cartography (GEOGP 102CC)	Differential Equations (MATH 102TH)
DSC 2-B								
AECC-2	English (Writing Skills) (ENGAECC104)							
<b>OR</b>								
Upnishad, Shrimad Bhagwad Geeta Tatha Paneeniya Shiksha (SKT-AECC-104)								
Compulsory -2	Prayojanamoolak Hindi (HIND101)							

### B.A. Second Year

Course	ENGLISH	HINDI	ECONOMICS	POLITICAL SCIENCE	HISTORY	GEOGRAPHY	MATHEMATICS
DSC1-C	British Literature (Play and Novel) (ENGDSC202)	Adhunik Hindi Kavita (HIND202)	Principles of Macro Economics-I (ECONA201)	Comparative Government and Politics (POLS201)	History of India, c. 1206-1707 (HIST(A)203)	Human Geography (GEOGP 201CC)	Real Analysis (MATH 201TH)
SEC-1	Creative Writing, Book & Media Reviews (ENG AEEC/ SEC 204)	Karyalayi Hindi (HIND204)	Economics of Rural Development (ECONA204)	Legislative Support (POLS 203)	Historical Tourism (HIST(A)213)	Regional Planning and Development (GEOGP 203)	Integral Calculus (MATH 309TH)
Compulsory-3	English-2 (ENGCE201)						
DSC1-D	Literacy Cross Currents (ENGDSC203)	Hindi Gadya Sahitya (HIND203)	Principles of Macro Economics-II (ECONA202)	Introduction to International Relations (POLS202)	History of India, c. 1707-1950 (HIST(A)204)	Environmental Geography (GEOGP 202CC)	Algebra (MATH 202TH)
SEC-2	Translation Studies & Principles of Translation (ENG AEEC/ SEC 205)	Anuvad Vigyaan (HIND206)	Demography (ECONA206)	Public Opinion and Survey Research (POLS204)	An Introduction to Archeology (HIST (A)215)	Remote Sensing and GPS (GEOGP 204)	Vector Calculus (MATH 310TH)
Compulsory-4	Anivarya Hindi 'Rachna Punj' (HIND201)						



### B.A. Third Year

Course	ENGLISH	HINDI	ECONOMICS	POLITICAL SCIENCE	HISTORY	GEOGRAPHY
DSE-1A	Soft Skills (ENGDSE303)	Lok Sahitya (HIND305)	Indian Economy (ECONA301)	Themes in Comparative Political Theory (POL301(A))	Modern and Contemporary World History I: 1871-1919 (HIST(A)305)	Geography of India (GEOGP303-1DSE)
SEC-3	Technical Writing (ENG AEEC/SEC 301)	Rang Aalekh Evam Rangmanch (HIND301)	Public Finance (ECONA310)	Democratic Awareness through Legal Literacy (POL303)	Indian History and Culture (HIST(A)317)	Geographic Information System (GEOGP 301SEC)
GE-1	Contemporary India: Women & Empowerment (ENGGE306)		Economy of Himachal Pradesh (ECONA313)	Society, Economy & Politics in Himachal Pradesh (POL305)	Social Religious Reforms Movements in India (19 <sup>th</sup> and 20 <sup>th</sup> Century) (HIST(A)310)	Disaster Risk Reduction (GEOGP305-GE1)
DSE- 1B	Academic Writing and Composition (ENGDSE304)	Chayavaadotar Hindi Kavita (HIND306)	Development Economics (ECONA305)	Democracy and Governance (POL3 302(A))	Modern and Contemporary World History II: 1919-1992 (HIST(A)307)	Disaster Management (GEOGP304-1DSE)
SEC-4	Business Communication (ENG AEEC/SEC 302)	Samachar Sankalan aur Lekhan (HIND304)	Money & Banking (ECONA311)	Conflict and Peace Building (POL304)	Introduction to Indian Art (HIST(A)319)	Field Techniques and Survey based Project Report (GEOGP302SEC)
GE-2	Literature from Himachal (ENGGE305)		Development Economics (ECONA315)	Human Rights, Gender and Environment (POL306)	History of Himachal Pradesh, 1815-1972 (HIST(A)312)	Sustainability and Development (GEOGP306-GE2)

### B.Sc. 1<sup>st</sup> Year (Non-Medical)

	Physics	Chemistry	Mathematics
Core Course-I	Mechanics (PHYS101TH)	Atomic Structure, Bonding, General Organic Chemistry & Aliphatic Hydrocarbons (CHEM101TH)	Differential Calculus (MATH101TH)
Core Course-II	Electricity, Magnetism & EMT (PHYS102TH)	States of Matter, Chemical Kinetics & Functional Organic Chemistry (CHEM102TH)	Differential Equations (MATH102TH)
AECC-I	Environmental Science (ENVS2AECC02)		
AECC-II	English-I (ENGCE101)		

**Note:** The eligibility of admission & subject combinations shall depend totally on notification of Govt. of Himachal Pradesh/ Himachal Pradesh University, Shimla /Sardar Patel University, Mandi.



## 7. COLLEGE DUES

(Funds details as per Govt. Notification)

For the Academic Session 2024-25

Particular	Fees (In Rs.)
<b>A. Government Fund</b>	
<b>Annual</b>	
Admission	25
<b>Monthly</b>	
Tuition Fees (Boys & Non-Himachali Girls)	50
<b>B. University Fund</b>	
<b>Annual</b>	
Holiday Home	1
Welfare	15
Sports Fund	15
University Development Fund (Rs. 100 for IRDP Student)	250
<b>C. College Fund</b>	
<b>College refundable</b>	
Library Security	100
<b>College Non Refundable</b>	
<b>Annual Charges</b>	
Medical Aid	6
Campus Development Fund	10
Book Replacement Fund	25
Furniture Repair/Replacement Fund	10
Magazine Fund	50
NCC Fund	10
Student Aid Fund	2
Cultural Activity Fund	20
Computer & Internet Facility	20
House Exam	50
Identity Card	10
Duplicate Identity Card	20
<b>Monthly Charges</b>	
Amalgamated Fund	25
Sports Fund	20
Building Fund	10
Rover and Rangers Fund	5
Practical Fee (Per Subject)	180
<b>NOTES</b>	
1. Re-Admission Fees :                      First Time	100

Second Time	200
2. Absence Fine Per Period	1
3. Absence Fine (Practical)	3
4. Absence Fine (House Exam Per Paper)	10
5. Late Return of Library Books Per Day	1
6. Late Payment of Dues per Day	1
7. Late Admission Fee per Day	10

**Fee Structure for B.A. & B.Com**

	<b>B.A. 1st Year</b>	<b>B.Com 1st Year</b>	<b>B.Sc. 1<sup>st</sup> Year</b>	<b>B.A. 2<sup>nd</sup> Year</b>	<b>B.Com 2<sup>nd</sup> Year</b>	<b>B.A. 3<sup>rd</sup> Year</b>	<b>B.Com 3<sup>rd</sup> Year</b>
Admission	25	25	25	25	25	25	25
Tuition Fees (Boys)	600	600	600	600	600	600	600
Continuation				10	10	10	10
University Sports Fees	15	15	15	15	15	15	15
University Youth Welfare Fee	15	15	15	15	15	15	15
University Holiday Fee	1	1	1	1	1	1	1
Library Security	100	100	100	0	0	0	0
House Exam	50	50	50	50	50	50	50
Magazine Fee	50	50	50	50	50	50	50
Amalgamated Fund	300	300	300	300	300	300	300
Medical Aid	6	6	6	6	6	6	6
Student Aid	2	2	2	2	2	2	2
NCC Fund	10	10	10	10	10	10	10
Identity Card	10	10	10	10	10	10	10
Building Fund	120	120	120	120	120	120	120
Campus Development Fund	10	10	10	10	10	10	10
Furniture Repair/ Replacement Fund	10	10	10	10	10	10	10
Culture Activity Fund	20	20	20	20	20	20	20
Book Replacement Fund	25	25	25	25	25	25	25
Rover and Rangers Fund	60	60	60	60	60	60	60
Sports Fund	240	240	240	240	240	240	240

Computer & Internet Facility	20	20	20	20	20	20	20
University Development Fund (Rs. 100 for IRDP)	250	250	250				
PTA Fund	500	500	500	500	500	500	500
<b>Fees for Boys and Non-Himachali Girl Students</b>	<b>2439</b>	<b>2439</b>	<b>2439</b>	<b>2099</b>	<b>2099</b>	<b>2099</b>	<b>2099</b>
<b>Fees for Bonafide Himachali Girl Students</b>	<b>1839</b>	<b>1839</b>	<b>1839</b>	<b>1499</b>	<b>1499</b>	<b>1499</b>	<b>1499</b>
<b>Addition:</b> Practical (Commerce, Geography, Physics, Chemistry)	180	180	480	180	540	360	0

Fees and funds are charges as under:

1. Fee shall be deposited at the time of admission.
2. Fines and other dues, if any shall be realized in the month of March.
3. College fees and other charges are to be paid on the dates according to the schedule notified by the college office, otherwise fine shall be charged from the students. If a student fails to pay his/her fee till the end of the month on which fees or fine are charged, his/her name will be struck off from the college rolls.
4. The library security will lapse if it is not claimed within one year after leaving the college.

### **8. RAGGING NOT ALLOWED**

Ragging in and out of the college campus or roads/approaches leading therein is strictly prohibited. Ragging is a cognizable offence. If any student is found indulging in ragging directly or indirectly, the college authorities shall be obliged under rule 22, 17(a) to (d) of Himachal Pradesh University Ordinance to expel the guilty student from the College.

Ragging includes any type of physical or mental torture inflicted by any individual or group, either by words or in conduct, which creates an apprehension in the mind of a person that he/she cannot pursue his/her studies free from any mental disturbance or torture created thereby. Any person who aids or abets such an action shall be guilty of ragging. Any student convicted of an offence under this ordinance shall be expelled from the institution and will not be admitted in any other educational institution for a period of 3 years from the date of order of such expulsion.

All students who have been admitted to the college shall be deemed to have given the following undertaking:

*I have gone through the rules and regulations regarding discipline of the University/college/institution, and I hereby solemnly affirm that I will not indulge in any act of ragging/indiscipline and that if I am found guilty of such offences as are covered under these rules, I will be liable for punishment vide UGC letter No.F-8-1 1/97 (C.P.P.-II) dated 7-7-2001 for implementation of the Supreme Court guidelines regarding curbing the menace of ragging in educational institutions.*

## **9. RULES FOR STUDENTS**

It is compulsory to fulfill the required lecture attendance, and students shall be allowed to appear in the end term examinations only if they have passed in Continuous Comprehensive Assessment (CCA) and house test conditions laid by the University. In case a student fails to fulfill any of these conditions, he/she will not be allowed to sit in the examination as per resolution No. 22 of the Academic Council of the Himachal Pradesh University.

It is essential for all students to take the class tests given by the subject teacher from time to time in addition to House Examinations to be held by the College and notified at the proper time.

### **Internal Assessment:**

The internal Assessment will be of 30 marks.

Mid Term = 15 marks

Assignments/Seminars/Tutorials = 10 marks

Attendance = 5 marks

**Condition:** *Only those students shall be allowed to appear in End Term Examinations, who passed in CCA as per HPU Note 1 of Ordinance 7.10(D) dated 14.03.2018.*

### **A. Conduct and Discipline**

The Principal can impose fine, suspension or expulsion on any student who is found indulging in such misconduct as listed below. **Violation of discipline in the campus will not be tolerated at all.**

1. Apart from ragging, other serious offences are listed below:

- (a) Anybody found guilty of writing obscenities/dirty words on blackboard, wall or furniture.
- (b) Aimlessly loitering in the verandahs, raising noise or attempts to disturb classes.
- (c) Smoking or taking of drugs/alcohol etc. in the campus of the college.
- (d) Any attempt to damage the furniture or any property in the campus.

(e) Bringing unwanted outside elements/persons to the campus or sitting unnecessarily within the campus.

(f) Playing in the ground without the permission of the Principal.

(g) Pasting posters on the walls or on the Notice Board without Principal's permission.

2. Students who participate in sports or other extracurricular activities/educational tours must produce written permission from their parents/guardians.

Every student must always carry with him/her the identity card which is issued to him/her as he/she joins the college. He/she must produce Identity Card whenever demanded.

Parents/guardians are requested to remain in touch with the Principal and concerned teachers regarding the progress of their wards in the college.

### **B. Rules for Leave**

Students are allowed ten leaves in an academic year.

1. A student can proceed on leave with prior permission. For this, he/she should apply on the **Proforma**, co-signed by parents/guardians and duly recommended by the tutor(s).

2. A tutor can recommend/approve leave(s) upto 6 days, for longer duration, a student must get his/her leave application signed by the Principal.

3. Leave during House Examination/Class Test will be sanctioned by the Principal in special cases only.

4. If a student absents himself continuously for more than 7 days without authorized leave, his/her name will be struck off the rolls of the college. Such student will have to seek re-admission by making an application giving the reason to the Principal with recommendation of the tutor and on payment of the prescribed fee.

5. Leave for sickness must be accompanied by a medical certificate.

***A student can only be re-admitted twice. He shall cease to be a student after that. Re-admission is required to be sought within ten days of the date on which the notice of struck-off is put on the Notice Board, failing which it is to be assumed that the student is not interested in continuing as such.***

### **C. General Rules**

1. Even if a student earns a prize on the basis of University Examination, this prize will not be awarded if he/she does not appear in the House Examination. However, this condition will be relaxed in case of a student who represents the college in inter-

college/University/State/National Competition provided the concerned student has sought prior permission of the Principal.

2. Whereas prize for merit position will be awarded only if the student secures minimum of 55% marks in aggregate and pass in all subjects.

## **10. MIGRATION**

10.1 Migration from another college and *vice versa* is governed by the Himachal Pradesh University/Sardar Patel University rules.

10.2 The migrating student must bring with him/her:

- a) Lecture attendance statement.
- b) Statement of marks obtained in the house test.
- c) Character certificate from the Principal of the college last attended.

10.3 Provisional admission to the college in such cases is not permissible.

10.4 After the migration has been sanctioned and notified by the university, the student must join the second college before the final date given by the university.

10.5 The first college is entitled to the tuition fee for the month in which the University sanctions the migration.

10.6 No Migration certificate can be issued unless the student is registered with the University.

10.7 The admission of a student migrating from another university, or migration during the same course from an affiliated University shall be governed by the regulations framed by the Executive Council of the Himachal Pradesh University/Sardar Patel University in this behalf from time to time.

10.8 The admission of a student migrating from another university shall be treated as provisional and shall be confirmed when he/she produces the migration certificate and the certificate of good conduct from the head of the institution last attended. A student disqualified by any other university shall not be given admission during the period of disqualification.

## **11. LIBRARY RULES**

11.1 Students will be allowed to issue four books at a time, provided they have their ID cum library card. Loss of the ID card must be reported immediately to the library.

11.2 Failure to return the book(s) on the 14th day from the date of issue will entail a fine of Re. 1 per book per day, which shall then increase to Rs. 2 per book per day after the first week.

11.3 Students must check the condition of the books before getting them issued, and if found damaged the same should be reported to the librarian.



11.4 If a book, after it is issued to a student, gets damaged or is lost the borrower (student) will be required to pay for the damages or loss. Loss of books should be immediately reported to the librarian in writing.

11.5 Books from Reference Section are issued for consultation in the library against ID card between 10 AM and 4 PM. Students may also get one book issued from Reference Section for overnight study.

11.6 Students are required to take clearance from the library before the final examination.

11.7 Library is a sacred place. It expects decency and decorum to be maintained not only by its staff but by the visitors and readers also. Therefore, the College expects its students to observe necessary silence while they are in the library.

## **12. FEE CONCESSION AND SCHOLARSHIPS**

12.1 Students belonging to SC/ST/OBC category are entitled to various scholarships.

12.2 Students belonging to IRDP families, and minority community and meritorious students are also entitled to scholarships.

12.3 As per Govt. Notification No. EDN-H (8) 7/76 dated 29-06-2001, all girl students of H.P. will receive full tuition fee concession upon submission of Bonafide Himachali Certificate.

12.4 A specially enabled student will also receive full fee concession and also entitle to scholarship.

12.5 However, a student can avail only one scholarship in a year.

12.6 One of the multiple siblings studying in the college will be eligible for half fee concession. This concession will be available to the sibling studying in the lower class.

### **12.7 Dr. Sukhpal Singh Memorial Award**

Dr. Sukhpal Singh Memorial Award amounting to Rupees 2500/- every year is conferred to Final Year/Semester University topper girl student.

## **13. STUDENTS' FACILITIES/ACTIVITIES**

### **13.1 College Student Central Association**

A student's Central Association is formed in the College according to the rules and regulations of Himachal Pradesh University, Shimla/ Sardar Patel University, Mandi. Besides maintaining discipline in the College, the CSCA plays an important role in involving students in various co-curricular activities like seminars and functions at Intra/inter-college level.

### **13.2 College Magazine**

College magazine “मणिमहेश” is published once a year. It is a medium for expression and cultivation of creative writing among the students. The publication of the magazine will depend upon the availability of resources.

### **13.3 Educational Tour**

Depending upon the availability of funds, the College also provides the facility of educational tour under the supervision and guidance of teachers. The students will visit such places which are of educational, historical, cultural or industrial importance. Only those students will be eligible to these tours who fulfill 75% of the class attendance and who get minimum marks of 35% in the house examinations.

### **13.4 Parent-Teacher Association**

The College has formed a Parent-Teacher Association. This association has been working and has contributed towards the improvement of the college infrastructure and provided assistance as per the requirements of the college in the welfare of the students.

### **13.5 Career Counseling, Guidance & Placement Cell**

With the objective of providing timely information to the students regarding various career opportunities, a career counseling, guidance & placement cell exists in the College. A team of dedicated teachers collects the information from various sources and disseminates the same via the Notice Board and through personal contacts. Interested students are advised to read the displayed information regularly.

### **13.6 Co-curricular Activities**

Besides preparing students for competitions outside the college, like Youth Festival, Inter-College competitions, etc. they are also encouraged and guided towards participation in the celebration of important occasions like Independence Day, Republic Day, Science & Technology Day, Himachal Day, Hindi Day, Teachers' Day, etc.

### **13.7 N.S.S.**

The College initiated a half unit of NSS w.e.f 10/10/2006 under HPU advisory committee vide item number 4 in its meeting held on 13/09/2006. The NSS unit of the College can enroll 50 students as volunteers.

### **13.8 Tutorial Groups**

In order to encourage interaction between students and teachers, tutorial groups are created so that the students can discuss their problems (academic or otherwise) with their tutors.

### **13.9 Grievances Redressal Cell**

A Students Central Association Advisory Committee and a Student Affairs Committee comprising of various teachers have been constituted in the college. The students can approach these committees with their grievances and get them resolved.

### 13.10 Clubs/Societies

The college has following clubs/societies:

1. Budhil Eco Club
2. Commerce & Economics Society
3. Red Ribbon Club
4. Road Safety Club
5. Electoral Literacy Club

### 13.11 Alumni Association

The College is on the verge of constituting Alumni Association.

## 14. ROSTER FOR ADMISSION AND RESERVATION

Keeping in view the various types of reservations mentioned in clause 6: Admission and Reservation the following roster has been evolved and all the admission shall be made according to this Roster of Reservation.

### 120 POINT ROSTER

Sr. No. of Seat(s)	Category for which the seat(s) remarked	Sr. No. of Seat(s)	Category for which the seat(s) remarked
1	UR	61	CUL-3
2	UR	62	UR
3	UR	63	UR
4	UR	64	UR
5	UR	65	SC-11
6	UR	66	HC-2
7	SC-1	67	ST-3
8	UR	68	UR
9	UR	69	UR
10	UR	70	UR
11	UR	71	UR
12	SC-2	72	SC-12
13	ST-1	73	UR
14	UR	74	UR
15	UR	75	UR
16	UR	76	UR
17	UR	77	UR
18	SC-3	78	SC-13
19	SP-1	79	SP-4
20	CUL-1	80	ST-4
21	UR	81	CUL-4
22	UR	82	UR
23	UR	83	UR
24	UR	84	UR
25	UR	85	SC-14
26	SC-4	86	UR
27	ST-2	87	UR
28	SC-5	88	UR

29	UR	89	UR
30	UR	90	UR
31	UR	91	SC-15
32	UR	92	UR
33	SC-6	93	ST-5
34	HC-1	94	UR
35	UR	95	UR
36	UR	96	UR
37	UR	97	SC-16
38	CUL-2	98	CUL-5
39	SC-7	99	SP-5
40	SP-2	100	HC-3
41	ST-3	101	UR
42	UR	102	UR
43	UR	103	UR
44	UR	104	UR
45	UR	105	UR
46	SC-8	106	SC-17
47	UR	107	ST-6
48	UR	108	UR
49	UR	109	UR
50	UR	110	UR
51	UR	111	UR
52	SC-9	112	SC-18
53	ST-4	113	UR
54	UR	114	UR
55	UR	115	UR
56	UR	116	UR
57	UR	117	SP-6
58	UR	118	CUL-6
59	SC-10	119	SC-19
60	SP-3	120	ST-7

**Abbreviations used:** UR: Unreserved, SC: Scheduled Caste, ST: Scheduled Tribe, HC: Handicapped, SP: Sports, CUL: Cultural



### 15. COLLEGE PRIZE POLICY

Part	Details	Prize Money (in Rs.)
<b>Academic Category</b>		
A.	University Merit	1000/-
B.	College Merit in Univ. Exams (Above 55% in aggregate in university exam)	
	a) First in Aggregate	400/-
	b) Second in Aggregate	350/-
	c) Third in Aggregate	300/-
	Subject wise Merit in Univ. Exam (Passed all papers and above 55% in aggt.)	
a)	First Topper	250/-
C.	College Merit in House Exams (Passed all papers)	
	a) First in Aggregate	300/-
	b) Second in Aggregate	250/-
	c) Third in Aggregate	200/-
	Subject wise Merit in House Exams (Passed all the papers)	
a)	First Topper	200/-
D.	Best Library User	200/-
<b>Cultural/Sports Category</b>		
A.	Representing India	2000/-
B.	Inter-University Winner	1500/-
C.	Representing State/University	1000/-
D.	Position in Inter-College competition conducted by University	
	a) First	450/-
	b) Second	350/-
	c) Third	250/-
E.	Represented college in Inter-College university competition	200/-
F.	Represented college in Inter-College competition (Others)	150/-
G.	Position in competition conducted by the College (Individual)	
	a) First	200/-
	b) Second	150/-
	c) Third	100/-
H.	Position in competition conducted by the College (Group)	
	a) First	200/-
	b) Second	150/-
	c) Third	100/-
I.	Best Athlete (One each in boys' and girls' section)	300/-
<b>College Students' Central Association</b>		
A.	Office Bearers (Memento)	300/-
B.	Class Representative(s)	200/-

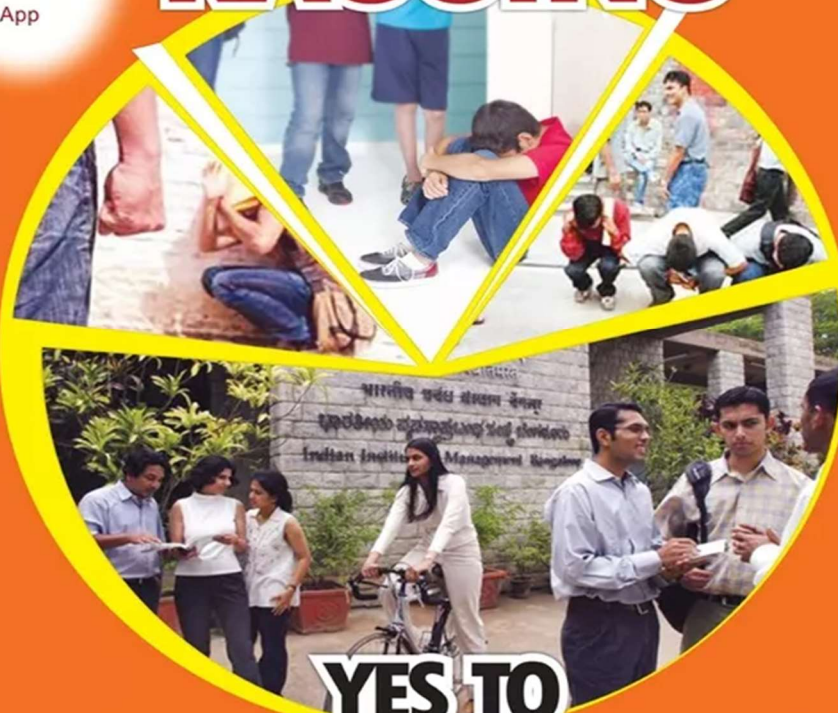
## 16. ACADEMIC CALENDAR 2024-25

Total teaching Days 182 & Remedial Classes of at least 54 hours in a session.

Sr.	Particulars	Dates
1	Submission of admission forms (online)	03.06.2024 to 15.07.2024
2	Pre-admission Counseling of Students	03.06.2024 to 15.07.2024
3	Display of 1 <sup>st</sup> Merit List (UG 1 <sup>st</sup> Year Students)	16.07.2024 up to 1 PM
4	Fee to be deposited	20.07.2024 up to 5 PM
5	Principal's Address, Orientation of 1 <sup>st</sup> year Students	22nd July 2024
6	Admission of UG 2 <sup>nd</sup> & 3 <sup>rd</sup> Year Students	06.06.2024 to 15.07.2024
7	Fee to be deposited	06.06.2024 to 19.07.2024
8	Post-admission Counseling	20.07.2024 to 22.07.2024
9	Independence Day Celebration	15 <sup>th</sup> August 2024
10	Formation of PTA	Last Week of August 2024
11	Sports Day	29 <sup>th</sup> August 2024
12	Teacher's Day	5 <sup>th</sup> September 2024
13	Hindi Divas	14 <sup>th</sup> September 2024
14	NSS Day	24 <sup>th</sup> September 2024
15	Education Tour	Last Week of September
16	Supplementary Examination	
17	Road Safety Activities	First Week of October 2024
18	Eco Club Activities	Last Week of October 2024
19	National Unity Day	31 <sup>st</sup> October 2024
20	Diwali Break	29.10.2024/ 02.11.2024
21	National Education Day	11 <sup>th</sup> November 2024
22	Constitution Day	26 <sup>th</sup> November 2024
23	Mid Term Test	Last week of November 2024
24	Red Ribbon Club Activity	1 <sup>st</sup> December 2024
25	NSS Special Camp	Second Week of December 2024
26	Human Rights Day	10 <sup>th</sup> December 2024
27	National Mathematics Day	22 <sup>nd</sup> December 2024
28	Winter Vacation	01.01.2025 to 04. 02. 2025
29	National science day	28.02.2025
30	International Women's Day	8 <sup>th</sup> March 2025
31	Annual Prize Distribution Function	Last week of March 2025
32	Final Examination	01-04-2025 to 14-05-2025

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**ANTI  
RAGGING**  
App

# SAY NO TO RAGGING



# YES TO JOYFUL CAMPUS

## What is Ragging?

### Any Act Resulting in:

- Mental/physical/sexual Abuse
- Verbal Abuse
- Indecent Behaviour
- Criminal Intimidation/wrongful Restraint
- Undermining Human Dignity
- Financial Exploitation/extortion
- Use Of Force

### A STUDENT INDULGING IN RAGGING CAN BE:

- Cancellation of admission.
- Suspension from attending classes.
- Withholding/withdrawing Scholarship/Fellowship and other benefits.
- Debarring from appearing in any test/ examination or other evaluation process.
- Withholding results.
- Debarring from representing the institution in any regional, national or international meet, tournament or youth festival etc.
- **Collective punishment** : when the persons committing or abetting the crime of ragging are not identified the institution shall resort to collective punishment as a deterrent to ensure community pressure on potential ragger.



Anti-Ragging cum Discipline Committee		
Prof. Swaroop Kumar	Convener	9805207768
Dr. K.M. Pandey	Member	8765474027
Prof. Vivek Kumar	Member	9805303532